

CARROLL COUNTY CIRCUIT COURT

CARROLL CO. GOVERNMENTAL CENTER

605 PINE STREET, A230

P.O. BOX 218

HILLSVILLE, VIRGINIA 24343

PHONE: (276) 730-3070

FAX: (276) 730-3071

GERALD R. GOAD - CLERK

ggoad@courts.state.va.us



CRIMINAL PAYMENT INSTRUCTIONS

Payments should be mailed to:
Carroll County Circuit Court
P. O. Box 218
Hillsville, VA 24343

Checks should be made payable to:
Carroll County Circuit Court

Forms of payment accepted:

Cash (in person only); Personal Check/Money Order (see notice below), Mastercard or Visa Credit or Debit

Personal checks will NOT be accepted on charges of Bad Check, Uttering, Forgery, or Embezzlement, or if you have returned a check with the Court before, no matter the circumstances.

Please make sure that your full name and/ or case number is **legibly** written on your check or money order.

Remember to include your married or maiden name, if that is how your name was listed when you were charged, to ensure that your payment is credited to **your** account.

You may pay with a credit or debit card over the phone. This payment type will add a four (4)% charge of the total amount paid. For example, if you are paying \$100.00, the total charged to your card will be \$104.00. This fee cannot be paid in cash and must be charged to the card. This fee is mandated by the Supreme Court of Virginia and cannot be changed.

Missed Payments for Time –to-Pay Agreements

You must make a payment every Thirty (30) days in the amount listed on your time to pay agreement. Payments cannot be 'made ahead' for a future month. If you do not pay your payments on time, your license will be suspended through the Department of Motor Vehicles. Once you have defaulted on your time to pay agreement you will be **required to make a down payment on your account before reinstatement of your agreement**. If you wish to have your license reinstated, after reinstatement of your time to pay agreement, you will be required to pay a reinstatement fee to the DMV. For more information, see the attached Order.

Restitution will be paid before costs, per order of the Judge and statutory law. Cases with restitution applying will be paid before other cases; payments will be applied on the oldest outstanding balance first, after all restitution cases are paid in full.

Further questions? Call 276-730-3070, Option 2 or Email cranderson@courts.state.va.us.

If you do not get an answer, please call back, choose Option 0, and stay on the line for someone to assist you.

See Page 2 for Time To Pay Agreement Requirements



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Time to Pay Agreement Guidelines

- Due dates are either the 1st of the month or the 15th, chosen by the defendant
- The minimum monthly payment required;

For balances less than \$1,000.00: **\$50.00**
For balances 1,000.01 to 5000.00: **\$75.00**
For balances 5,000.01 and greater: **\$100.00**

If you are unable to make this minimum payment, you may petition the Court to reduce this payment based on your financial circumstances. You may contact the court to obtain the required forms.

If at any time your financial circumstances change, you may petition the Court to reduce the amount of your payments until you are able to make the minimum payment. Acceptance of the petition is at the discretion of the Court.

Petitioning the Court after Agreement Default

If you default on your payment agreement, and wish to have it reinstated, you will need to re-petition the Court to have your agreement started. Please note that after default, you will be required to make a down payment of the total owed. Further, your petition must be brought before the Judge on the Criminal Docket to be approved.

Down Payment Required: Balance less than \$500.00: 10% of amount due
Balance more than \$500.00: 5% of the total due, or \$50.00,
whichever is greater

Community Service In Lieu of Payments

The Court may also accept Community Service hours in lieu of payments for fines, costs, and interest. Community Service hours will not be accepted for Restitution payments. **Please contact your Probation Officer for prior approval of Community Service locations.** Final approval of Community Service hours applied to costs, fines and interest will be at the discretion of the Judge.

You must notify the Court if any of your contact or financial information changes at any time. Please call 276-730-3070, Option 2 or email cranderson@courts.state.va.us if you have further questions. If you do not reach someone at that extension, please call back and press option 0 for someone to assist you.

ORDER

VIRGINIA: IN THE CIRCUIT COURT OF CARROLL COUNTY

CMI7-500-9

JUDGE: BRETT L. GEISLER

In Re: Collection of Fines and Costs

In accordance with the revised Rule 1:24 of the Virginia Supreme Court Rules and Section 19.2-354.1 of the Code of Virginia, 1950, as amended (effective on July 1, 2017), both of which are attached hereto and made a part hereof, the Circuit Court of Carroll hereby adopts the requirements therein effect July 1, 2017.

Defendants currently on an installment plan that does not conform with the requirements of revised Rule 1:24 of the Virginia Supreme Court Rules and Section 19.2-354.1 of the Code of Virginia, 1950, as amended (effective on July 1, 2017) may petition the Clerk of the Court to bring their plan into accord with the Rule and the Code.

Wherein there are discretionary decisions in both the Rule and the Section 19.2-354.1, the Clerk of the Court and his/her deputies shall have the discretion to adjust the payment plan accordingly and shall, pursuant to the requirements of the Rule and Code, take into account the defendant's financial obligations, including the defendant's indigence, as well as fines and costs the defendant owes in other courts.

The following shall serve as a framework subject to more lenient discretion as allowed by this order and the Rule and the Code:

1. For applicants who have previously defaulted on payment, a down payment is required as follows:

If the fines and costs owed do not exceed \$500, a down payment of 10% of the entire amount owed shall be paid prior to reinstatement.

If the fines and costs owed exceed \$500, a down payment of 5% of the entire amount owed or \$50, whichever is greater, shall be paid prior to reinstatement.

2. Monthly payments shall be made as follows:

For total amounts of less than \$1000, at least \$50 per month.

For total amounts greater than \$1000 but less than \$5000, at least \$75 per month.

For total amounts greater than \$5000 or greater, at least \$100 per month.

The Clerk of this Court is directed to post this order so that it may be viewed by the public and post it on the court's web site. The Clerk is also directed to submit a copy of this order on official letterhead to the Department of Legislative and Public Relations in the Office of the Executive Secretary of the Virginia Supreme Court.

ENTER THIS 30 DAY OF JUNE, 2017.



Brett L. Geisler, Judge