COMMONWEALTH of VIRGINIA

*Campbell County General District Court*
*P.O. Box 97*
*732 Village Highway*
*Rustburg, Virginia 24588*

STEPHANIE S. MADDOX
JUDGE

CHANTEL T. JONES
CLERK

TELEPHONE: AREA CODE 434
LYNCHBURG/ALTAVISTA 592-9546
RUSTBURG 332-9546
BROOKNEAL/GLADYS 283-9546
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# Continuance Policy

## Traffic and Criminal Cases

First requests for traffic and criminal cases are granted verbally by the Clerk's Office. Any case where the defendant is represented by an attorney, the attorney must call our office and request the continuance so that the case can be set with the attorney's schedule.

Any additional requests must be submitted in writing, stating the grounds for the request. The Judge will review the request and decide whether the continuance is granted.

*****No continuance request will be granted on the day of court by the Clerk's Office*****

## Civil Cases

The Clerk's Office will only grant a continuance in a civil case if both parties agree to the continuance. If either party is not in agreement, then the request must be submitted, in writing, to the Judge **before the court date.** The Court has drafted a Motion for Continuance form. This form is not mandatory but is recommended.

Entered this 14th day of February 2020 Stephanie S Maddox
Stephanie S. Maddox, Judge