

TIME TO PAY POLICY

The Clerk is authorized to enter into payment plans with those individuals owing fines and costs, without judicial approval, as outlined below.

\$0 - \$200 --- 30 days

\$201 - \$500 --- 60 days

Anyone owing greater than \$500, or who may be seeking a payment option other than that outlined above, will need to file a motion for judicial approval of their proposed payment plan. The Clerk will assist those individuals with the filing of such a motion. The approval of any payment plan, whether it be a deferred payment or monthly payment, will take into account that individual's ability to pay, which will include his or her income and expenses, as well as receipt of public assistance. The individual will be asked to complete Form DC-333 to assist the court in its consideration of the motion. The court will also consider community service for those who desire that option.

E. Ashley Gatchell, Clerk