VACANT
JUDGE

COMMONWEALTH of VIRGINIA

LAURA L. HATCH
CLERK

General District Court
City of Fredericksburg
701 PRINCESS ANNE STREET, 2nd Floor
P.O. BOX 180
FREDERICKSBURG, VIRGINIA 22404-0180
CIVIL DIVISION 540-372-1044 CRIMINAL & TRAFFIC DIVISION 540-372-1043

Payment Extension - After Court Date has passed

The clerk's office will conduct an oral examination to determine financial resources and obligations to assist with establishing a payment agreement. Payment of the full amount of the fines and costs are due at the end of the plan.
A down payment must be made at the time of entry into the plan as stated in the chart below.

Must Pay 10% down when acct is $500 or less
Must Pay 5% or $50 whichever is greater when acct is $500 or more
The defendant may make a larger down payment than what is required.

A one time-to-pay fee of $10 is assessed to the account for time to pay past initial 91 days from court date. Also the court can remove $10 if account is paid in full 90 days from the court date.

General Time to Pay Guidelines
Up to $499 **3 months to pay**
$500 to $999 **6 months**
$1,000 to $2,999 **1 year or 12 months**

Payment Plan/Installment Agreement

To be reviewed by Clerk of Court *or* by motioning the court for Judge Approval.
Fixed monthly or other periodic payments shall be made until the fines and costs are paid in full.

Community Service Agreement

To be reviewed by motioning the court for Judge Approval.
When available, a defendant may request that the Court authorize community service in lieu of payments of fines and/or costs. Community service is not authorized for payment of restitution. The Clerk shall set the minimum hours of community service which must be performed each month. Community service must be supervised a local non-profit organization and written verification of hours worked must be provided by the supervising authority to the Clerk.

6/26/17 Judge Stevens