



SARAH A. RICE  
JUDGE

***Franklin County Juvenile and Domestic  
Relations District Court***

BILLIE J. WAGNER  
CLERK

***22nd Judicial District***

275 S. Main Street, Suite 3

Rocky Mount, VA 24151

Telephone:

(540) 483-3055

Fax:

(540) 483-6603

**Policy Requirements for Court Payment Agreements for  
the Collection of Fines and Costs**

**Time to Pay Policy**

- If payment of a fine and/or costs cannot be made on the court day, a defendant will automatically receive thirty (30) days to make a full payment.
- If there is a written payment agreement, a defendant may request an additional sixty (60) days to make a full payment.
- If more than ninety (90) days is requested and there is a written agreement, a \$10.00 fee will be assessed in addition to the amount owed.

**New Time to Pay Policy**

- If a defendant has defaulted on a payment agreement and requests more time to pay, the court will require a down payment to enter into an additional payment plan.
- If the fines and/or costs are \$500.00 or less, the required down payment shall be 10% of the amount owed.
- If the fines and/or costs are more than \$500.00 the required down payment shall be 5% of the amount owed or \$50.00, whichever is greater.