

Using This Revisable PDF Form

1. Copies
 - a. Original – filed by magistrate.
 - b. First copy – attached to original of district court form DC-396, SUMMONS – DANGEROUS DOG OR VICIOUS DOG.
 - c. Second copy – attached to copy of district court form DC-396, SUMMONS – DANGEROUS DOG OR VICIOUS DOG to be left with owner or custodian of dog.
 - d. Additional copies to others as dictated by local practice.
2. Prepared by applicant-affiant; acknowledged by magistrate.
3. Attachments
 - a. District court form DC-396 SUMMONS – DANGEROUS DOG OR VICIOUS DOG.
 - b. Additional descriptions for various data elements. See Using This Form, 4(b).
4. Preparation details
 - a. The animal control officer or law enforcement officer should consult their local government attorney if assistance is needed in preparing this affidavit.
 - b. While DC-396 SUMMONS – DANGEROUS DOG OR VICIOUS DOG has space allotted for application for summons, there is limited space provided on the form. Therefore, form DC-395 AFFIDAVIT FOR SUMMONS FOR DANGEROUS DOG OR VICIOUS DOG may be preferred.
 - c. In completing certain data elements, additional sheets of paper may be needed to provide a complete response. When that situation arises, a copy of each additional sheet must be attached to each copy of the affidavit.

AFFIDAVIT FOR SUMMONS FOR DANGEROUS DOG OR VICIOUS DOG

Commonwealth of Virginia VA. CODE §§ 3.2-6540, 3.2-6540.1, 3.2-6542

1 General District Court
CITY OR COUNTY

2 I, the undersigned applicant, [] a law enforcement officer [] an animal control officer in the above-named city/county, state under oath that
1. I have reason to believe that the canine or crossbreed described below is a [] dangerous dog [] vicious dog based upon the following:

3
4
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

[] Continued on attached sheet.

2. The canine or crossbreed is described as follows: **5**
.....
.....

3. The canine or crossbreed is at the following location: **6**
.....
.....

4. To the best of my knowledge and belief, the person who is responsible for the canine or crossbreed is
7 { [] the dog's owner, [] the dog's custodian,
[] a minor, whose custodial parent/legal guardian's name is
[]

8 5. [] I have personal knowledge of the facts set forth in this affidavit. [] I was advised of the facts set forth in this affidavit, in whole or in part,
by another person whose credibility or the reliability of the information may be determined from the following facts:
9
.....
.....

I request the issuance of a SUMMONS – DANGEROUS DOG OR VICIOUS DOG to the person(s) identified above pursuant to
10 { [] Virginia Code § 3.2-6540 [] Virginia Code § 3.2-6540.1 [] of
LOCAL ORDINANCE [] COUNTY [] CITY [] TOWN
11 **12**
DATE [] LAW ENFORCEMENT OFFICER [] ANIMAL CONTROL OFFICER

13 **14** **15**
TELEPHONE NUMBER PRINT NAME AGENCY
State of [] City [] County of

Acknowledged, subscribed and sworn to before me this **16** day of, 20

17 **18**
NOTARY REGISTRATION NUMBER [] MAGISTRATE [] NOTARY PUBLIC
(My commission expires: **18**))

AFFIDAVIT FOR SUMMONS FOR DANGEROUS DOG OR VICIOUS DOG

19
OWNER OF DOG (LAST, FIRST, MIDDLE NAME) [] MINOR
.....
ADDRESS
.....
ADDRESS TELEPHONE NUMBER
.....
CUSTODIAN OF DOG (LAST, FIRST, MIDDLE NAME)
.....
ADDRESS
.....
ADDRESS TELEPHONE NUMBER
.....
NAME OF PARENT/LEGAL GUARDIAN OF MINOR DOG OWNER
.....
ADDRESS
.....
ADDRESS TELEPHONE NUMBER

Data Elements

1. Insert general district court name.
2. Check appropriate title for applicant.
3. Check whether it is alleged that the dog is a dangerous dog or a vicious dog.
4. Insert facts supportive of statement made above.
5. Insert description of dog.
6. Insert location of dog.
7. Check appropriate box and provide name(s) of person or persons responsible for dog, if known.
8. Check if applicant has personal knowledge of facts provided above.
9. Check if appropriate and provide required information.
10. Check appropriate box and, if third box checked, provide local ordinance number and insert name of locality.
11. Date of signing.
12. Signature of applicant. Check appropriate box.
13. Printed name of applicant, applicant's telephone number and name of applicant's agency.
14. Indicate the state in which acknowledgment is taken.
15. Locality in which acknowledgment is taken. Check the applicable box to indicate city or county.
16. Insert date of acknowledgment.
17. Insert notary's registration number.
18. Signature of notary public taking acknowledgment and expiration date of commission.
19. Provide name, address, and telephone number of individuals identified in Data Element No. 7.