

Using This Revisable PDF Form

1. Copies
 - a. Original – to court.
 - b. Copy – to plaintiff.
2. Prepared by defendant.
3. Attachments
 - a. Additional sheets with written statements answering plaintiff’s bill of particulars and providing defenses (optional).
 - b. Form DC-443, ITEMIZED LIST OF DAMAGES (optional).
4. Preparation details
 - a. Form DC-442, GROUNDS OF DEFENSE, is designed to primarily to assist *pro se* litigants in complying with a court’s order to produce grounds of defense.
 - b. Form DC-442, GROUNDS OF DEFENSE, may be submitted voluntarily or pursuant to court order in response to plaintiff’s bill of particulars.

FOUNDATIONS OF DEFENSE

Commonwealth of Virginia Rule 7B:2

Case No. 1

2
TRIAL DATE AND TIME

3 General District Court
CITY OR COUNTY

4
STREET ADDRESS OF COURT

5 V. 6
PLAINTIFF DEFENDANT

TO THE DEFENDANT:

You are required to file with the court, and serve by mailing, a written FOUNDATIONS OF DEFENSE by 6
DATE

The plaintiff's written BILL OF PARTICULARS is due to be filed with the court and served by mailing by 7
DATE

You are further required to fully state, in the numbered paragraphs below, each of the reasons/grounds why you think you do not owe the plaintiff the money or property claimed. You may attach additional paper if needed.

1. _____

8

2. _____

3. _____

4. _____

5. _____

9 [] See continuation sheet.

NOTICES: Failure to comply with this order may be grounds for awarding summary judgment in favor of the adverse party. Both parties must be prepared, at trial, to prove their case with admissible evidence. Upon trial, the judge may exclude evidence as to matters not described in this pleading.

10
DATE

11
[] DEFENDANT [] DEFENDANT'S ATTORNEY

12
PRINT NAME

13
ADDRESS / TELEPHONE NUMBER OF SIGNATOR

DEFENDANT'S CERTIFICATE

I certify I delivered or mailed a completed copy of this FOUNDATIONS OF DEFENSE to the clerk of this court and mailed to each attorney for the plaintiff, or to the plaintiff if not represented,

this 14 day of _____, 20 _____

15
SIGNATURE OF [] DEFENDANT [] DEFENDANT'S ATTORNEY

Data Elements

1. Case number.
2. Date and time trial scheduled.
3. Name of court.
4. Street address of court.
5. Style of case.
6. Date defendant ordered by court to file and serve grounds of defense.
7. Date opposing party is required to file and serve bill of particulars.
8. Written statements answering plaintiff's bill of particulars and/or providing defenses to plaintiff's claims.
9. Check box if defendant's statements are continued on additional sheet(s).
10. Date of signing of grounds of defense.
11. Signature of *pro se* defendant or defendant's attorney. Check appropriate box below signature line.
12. Printed name of signatory in Data Element No. 11.
13. Address and telephone number of signatory.
14. Date of certification of delivery or mailing of bill of particulars.
15. Signature of *pro se* defendant's attorney. Check appropriate box below signature line.