



COMMONWEALTH of VIRGINIA

SAM D.
EGGLESTON, III
CHIEF JUDGE

RANDY C.
KRANTZ

JUDGE

STEPHANIE
MADDOX

JUDGE

*BEDFORD GENERAL DISTRICT COURT
TWENTY-FOURTH JUDICIAL DISTRICT*

123 East Main Street, Suite 202
Bedford, Virginia 24523

ASHLEY R.
SCHLEY
CLERK

(540) 586-7637
Facsimile
(540) 586-7684

Bedford General District Court will resume court proceedings beginning May 18, 2020. We have put the following protocol in place for our citizens and staffs continued safety from May 18 through June 7.

- Court proceedings shall be limited to counsel, parties and necessary witnesses along with our essential court personnel including but not limited to the Judge, courtroom clerk, bailiff, interpreter and mediator. In order to limit the number of people in the courtroom please only enter the courtroom once your case has been called and do not bring additional family members that were not subpoenaed to court. Any extra personnel, including but not limited to counsel, law enforcement, interpreter or mediator, please remain in our designated waiting areas.
- While in our designated waiting areas before or after your court proceeding, please be aware of the social distancing requirement of approximately 6 feet. If you feel it is necessary to wear a face mask to court, then this court would encourage you to do so. This locality will not provide face masks but do have hand sanitizer available for your use at several stations throughout the courthouse.
- Our continuance policy will remain in place, but this court will be very understanding of any continuance request made due to COVID19 related issues. We will continue to accept any continuance request by mail, email, fax or in person.

- For traffic summons being tried in absence during this time through June 7 there will not be an additional tried in absence fee of \$35 assessed.
- Any individual summoned to court who is ill, caring for someone who is ill, or are otherwise in a high-risk category, as defined by the Center for Disease Control (CDC), is directed to call the clerk's office or your attorney to request appropriate accommodations and not appear in person.
- Attorney Advisements are currently scheduled at our regular docket time of Thursday mornings at 8:30am. If you wish to avoid a crowd you may appear at our clerk's office window Monday through Friday from 8am to 3:30pm BEFORE your scheduled advisement date to be advised at our clerk's office window.
- Court security shall prohibit any individual from entering the courthouse if the individual has, within the last 14 days:
 - Traveled internationally or to states that have a high number of COVID-19 cases, such as New York;
 - Been directed to quarantine, isolate, or self-monitor;
 - Been diagnosed with, or have had contact with anyone who has been diagnosed with, COVID-19;
 - Experiences a fever, cough, or shortness of breath; or
 - Resided with or been in close contact with any person in the above-mentioned categories.

Our office is located at 123 East Main Street, Suite 202, Bedford, VA 24523. Please contact our office if you have any questions or concerns at 540-586-7637 or email the Clerk at aschley@vacourts.gov.