

ORDER

In continued response to the Judicial Emergency Orders entered by the Virginia Supreme Court, it is hereby ORDERED that, beginning **May 18, 2020 and continuing until June 12, 2020**, the Henrico General District Court will adhere to the following policies and procedures:

Traffic and Criminal Cases

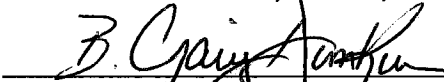
1. **ALL FELONY** cases currently scheduled on the dockets at 9:00 am, 9:30 am and 11:00 am will go forward at those times;
2. **ALL criminal MISDEMEANORS, which includes DUIs and DUID's**, charged under section 18.2 of the Code of Virginia currently scheduled on the dockets at 9:00 am, 9:30 am and 11:00 am will go forward at those times;
3. **ALL TRAFFIC** cases charged under section 46.2 of the Code of Virginia, **except** those that have an accompanying criminal charge under section 18.2 of the Code of Virginia, are hereby **CONTINUED**. You will receive a notice from the Clerk's Office with your new court date;
4. **BOND MOTIONS** will continue to be heard by video in the two courtrooms with video capability and in person in the other three courtrooms beginning at 8:30 am and will be limited to three (3) per courtroom per day. **ARRAIGNMENTS** will be conducted immediately following the completion of bond motions;
5. **PROTECTIVE ORDER** hearings will be scheduled at 1:30 pm Monday through Thursday and at 11:00 am on Friday. **PRELIMINARY PROTECTIVE ORDER** petitions will be decided based upon the written affidavit of the Petitioner;
6. **In any case NOT continued by this Order**, written or oral motions for continuance will be **liberally granted** and we continue to encourage the parties to request hearings by Webex or telephone in advance under the previous guidelines (see below);
7. **PETITIONS FOR RESTRICTED OPERATOR'S LICENSES** will be accepted Monday through Friday **ONLY** between the hours of **12:00 noon and 3:30 pm** and will be processed as promptly as possible;
8. **PAYMENTS** for traffic and criminal cases may be mailed or paid online at www.vacourts.gov. Payments may be made in person Monday through Friday **ONLY** between the hours of **12:00 noon and 3:30 pm**.

Civil Cases

1. **ALL** civil cases on the **return dockets (10:00am)** are hereby **CONTINUED**;
2. **ALL** civil **trials** currently scheduled will go forward;

3. Petitions for **garnishment exemptions** and motions to **quash evictions** will be heard during the 1:30 pm civil trial dockets Monday through Thursday and 11:00 am civil trial dockets on Friday, **unless** a hearing by telephone or Webex is requested in advance and approved;
4. **In any case NOT continued by this Order**, written or oral motions for continuance will be **liberally granted** and we continue to encourage the parties to request hearings by Webex or telephone under the previous guidelines in advance (see below);
5. **Civil filings** may continue to be mailed in or dropped in the General District Court Civil cart at the front door of the courthouse **AFTER** obtaining a court date through the Clerk's Office. Civil filings will be accepted in person Monday through Friday **ONLY** between the hours of **12:00 noon to 3:30 pm.**

ENTERED: 5/22/20


B. Craig Dunkum, Chief Judge

Additional Information

WE ASK FOR YOUR PATIENCE AS WE BEGIN TO WORK TOWARD RESUMING NORMAL SERVICE TO OUR CITIZENS.

PLEASE DO NOT come to the courthouse IF within the previous 14 days you have:

- Traveled internationally
- Been directed to quarantine, isolate, or self-monitor
- Been diagnosed with, or have had contact with anyone who has been diagnosed with, Covid-19
- Experienced a fever, cough, or shortness of breath
- Resided with or been in close contact with any person in the above-mentioned categories.

You should contact the Clerk's Office by telephone or email for instructions if you are unable to come to the courthouse for any of these reasons.

Please arrive at the courthouse early enough to complete the Sheriff's screening process, currently consisting of the above questions and a temperature check, so that you will be

in the courtroom at the time the docket is scheduled to begin. Everyone is encouraged to wear a face covering and/or gloves in the courthouse.

To better protect all participants, ONLY defendants and VERIFIED witnesses will be allowed to enter the courthouse for court hearings. Family members and others will be asked to wait outside.

PLEASE CHECK the Henrico County and/or Virginia Supreme Court websites regularly as we WILL be updating our policies as we continue to move forward.

COURT CONTACT INFORMATION:

Traffic and Criminal

Phone (804) 501-4723

Fax (804) 501-7388

Civil

Phone (804) 501-4727

Fax (804) 501-4141

Court's email henricogd@vacourts.gov

To request a Webex video hearing or hearing by telephone, if you are not represented by an attorney, please contact the traffic/criminal or civil section of the Clerk's Office **at least 72 hours in advance** of the scheduled hearing time by telephone, email or fax. All parties will be notified of the outcome of the request and time at which the hearing will take place. You will need to provide complete contact information for all participants.