



# COMMONWEALTH of VIRGINIA

Robert L. Adams, Jr.  
Judge

**22ND JUDICIAL DISTRICT  
DANVILLE GENERAL DISTRICT COURT  
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Julie H. Carlisle  
Clerk

## **POLICY STATEMENT COLLECTION OF COURT ORDERED FINES, COSTS AND RESTITUTION**

Pursuant to Rule 1:24 of the Rules of the Supreme Court of Virginia and Virginia Code §19.2-349, 19.2-354 and 19.2-354.1, the Danville General District Court's collection policy is as follows, unless otherwise directed by Court Order:

- (1) Payment in full within ninety (90) days of trial date no further action required.
- (2) If additional time is needed beyond ninety (90) days, pursuant to Virginia Code §19.2-354 a \$10.00 time to pay fee will be assessed. Each request for time to pay beyond ninety (90) days will be granted in thirty (30) day increments. A minimum monthly payment of \$10.00 will be required.
- (3) When entering into a new payment agreement on accounts that have defaulted, a down payment will be required as detailed below:
  - a. If amount owed is \$500.00 or less – 10% of the total amount owed;
  - b. If amount owed is \$501.00 or more – 5% of the total amount owed or \$50.00 whichever is greater.
- (4) Community Service - Pursuant to Virginia Code §19.2-354.C. shall be an option. Credit at the rate of \$9.50 per hour will be given. Community Service shall not be credited against any amount owed for restitution.

All requests for extensions must be made in person and by the current due date. Payments made within ten (10) days of its due date shall be considered timely. All delinquent cases will be transferred to the Commonwealth Attorney's Collection Department.

  
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Robert L. Adams, Jr., Judge

(Revised July 1, 2021)