

July 2021

Patrick County General District Court

Payment Plan Policy

All fines and costs are due within 90 days of sentencing.

If the defendant is unable to pay in full within the 90 days of sentencing, upon request, the defendant may enter into a written payment agreement with a one-time additional time to pay fee of \$10 assessed. As a condition of every such agreement, a defendant shall promptly inform the court of any change of mailing address during the term of the agreement.

The court shall consider a request by the defendant that has defaulted on a payment agreement and requests to enter into a subsequent agreement. Upon such request, the court shall require a down payment:

- 10% of the balance when the fines and costs owed are \$500.00 or less
- 5% of the balance or \$50.00, whichever is greater, when the fines and costs owed are more than \$500.00

When assessing the defendant's ability to pay, the court shall use a written financial statement, form DC-211, to review the defendant's financial resources and obligations. Any hardships will be heard and the clerk will make a decision which may be referred to the judge for review upon request.

The defendant will be required to sign a DC-210 in order to enter into, extend, or modify a payment plan.

The clerk cannot extend restitution payment due dates.