

## **TIME TO PAY DEFERRED PAYMENT AGREEMENTS**

Pursuant to 19.2-354 of the Code of Virginia, the Charlottesville/Albemarle Juvenile and Domestic Relations District Court has authorized the clerk to establish and approve conditions of all deferred payment agreements, pursuant to guidelines established by the Court.

- When a defendant appears at the clerk's office on the day of court to make arrangements to pay fines/cost they have 90 days to pay without the assessment of the \$10.00 time to pay fee.
- If the defendant needs more time beyond the 90 days, the clerk may give them up to **6 months** to pay their fines/cost. The account will be assessed the \$10.00 fee for entering into the Time to Pay Agreement.
- When a defendant request additional Time to Pay beyond the initial **6 months** they must pay 10% down when the amount owed is **\$500 or less**. If the amount owed is **more than \$500** then the amount due is 5% or \$50, whichever is greater.
- A defendant who enters into a Time to Pay Agreement shall promptly inform the court of any change of mailing address during the term of agreement.

### **IMPORTANT:**

When this court has authorized a Deferred Payment or Installment Payment Agreement and the defendant fails to pay, then the privilege of the defendant to operate a motor vehicle will be suspended pursuant to section 46.2-395 of the Code of Virginia