

USING THIS FORM

1. Copies
 - a. Original to party being served.
 - b. First copy - to court.
2. Prepared by clerk.
3. Attachments
 - a. Motion for Judgment.
 - b. Amended Motion for Judgment.
 - c. Third party Motion for Judgment.
 - d. Notices.
 - e. Interrogatories.
 - f. Request for admission.
 - g. Request for production of documents.
 - h. Other items tendered together with bill of complaint or cross-bill for service on the other party.
4. Preparation details - none.

COMMONWEALTH OF VIRGINIA



NOTICE OF MOTION OF JUDGMENT

Case No. 1

2 Circuit Court

3
ADDRESS

TO:

4

You are hereby notified that unless within twenty-one (21) days after service of the notice of Motion for Judgment on you, response is made by filing in the clerk's office of this court a pleading in writing, in proper legal form, judgment may be entered against you by default.

Done in the name of the Commonwealth of Virginia.

5
DATE

6 Clerk

by 7
DEPUTY CLERK

DATA ELEMENTS

1. Court case number.
2. Court name.
3. Address of court.
4. Name and address of person to be served.
5. Date of issuance of this form.
6. Signature of clerk if executed by clerk. If executed by deputy clerk, print or type the clerk's name.
7. Signature of deputy clerk if executed by deputy clerk.