

VIRGINIA: IN THE CIRCUIT COURT FOR THE CITY OF CHARLOTTESVILLE
IN RE: COMMUNITY SERVICE CREDIT FOR DISCHARGING COURT COSTS AND
FINES

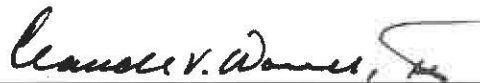
ORDER

IT IS HEREBY ORDERED that effective September 1, 2023 AND revised to include the DOC CCAP PROGRAM, the following provisions shall govern how community service credit is given for court costs and fines:

1. The program run by the Albemarle Charlottesville Regional Jail is hereby affirmed with the addition that credit shall be allowed for **up to** 75% of defendant's court costs and fines with verified hours and providing no amount of pay was received;
2. For defendants incarcerated in the Virginia Department of Corrections not in the CCAP Program, the following shall apply:
 - a. Credit shall be given at a rate of \$7 per hour minus the amount actually paid, and shall be allowed for **up to** 75% of defendant's court costs and fines;
 - b. No credit shall be given if a defendant receives ANY AMOUNT of pay for work performed; and,
 - c. Hours shall be submitted via petition and include time sheets certified by the warden or their designee and sent to the Charlottesville Circuit Court Clerk's Office for consideration.
3. For defendants who have been released into the community, the following shall apply:
 - a. Credit shall be given at a rate of \$7 per hour;

- b. No credit shall be given if a defendant receives ANY AMOUNT of pay for work performed;
 - c. Credit shall be allowed for up to 75% of defendant's court costs and fines; and,
 - d. Proof of verification by an approved agency (e.g., The Fountain Fund, Probation Officer, etc.) must be submitted with proof of community service hours performed.
4. For defendants incarcerated in the Virginia Department of Corrections – CCAP Program , the following shall apply:
- a. Pursuant to guidelines under §19.2-316.4 and the CCAP Pre-admission Manual, no community service credits will be granted.
5. The Clerk, or her designee, shall have authority to approve/deny credits for community service hours so long as the above conditions are met.

Entered this 30th day of June, 2026.



HON. CLAUDE V. WORRELL, II
Judge