

Remote Hearing Policy-Chesterfield General District Court

Effective July 21, 2026

Requesting a Remote Hearing

- Petitioners must submit a remote hearing request **at least ten (10) days before the scheduled hearing date.**
- The only exception is when the petitioner states in the remote hearing request that they **were served with notice of the hearing fewer than ten (10) days before the hearing date.**
- Remote hearing requests filed **within ten (10) days of the hearing date** (days 1–9) will be denied unless the petitioner was not timely served. The presiding judge will make the final determination after reviewing the request.
- A separate remote hearing request must be submitted for **each additional hearing** at which a petitioner wishes to appear remotely. Approval for one hearing does not carry over to future hearings.

Scheduling Approved Remote Hearings

- All remote hearing requests approved by the court will be assigned a **specific time slot** on either the general civil docket or the applicable hearing docket.
- At the assigned time, the court will pause the docket and contact the approved participant to begin the remote hearing.
- Individuals approved for a remote appearance must be available and ready to participate during their assigned time slot.

Example

A petitioner is approved to appear remotely on the general civil docket and is assigned a **9:15 a.m.** time slot. At **9:15 a.m.**, the court will pause the proceedings and contact the petitioner to conduct the remote hearing. The petitioner must be available at that time.