

**PETITION FOR SEALING PURSUANT TO VA. CODE § 19.2-392.12**

(Misdemeanors, Class 5 or 6 felonies, § 18.2-95, and felony offenses punished as larceny that resulted in conviction or deferral/dismissal and any related ancillary matters)

..... Circuit Court

CITY OR COUNTY

..... v. Commonwealth of Virginia

NAME OF PETITIONER

I am petitioning to seal criminal history record information and court records, including electronic records, for the charge or conviction included in this petition. This petition is being filed pursuant to Va. Code § 19.2-392.12 as I was convicted of the charge or the charge was deferred and then dismissed. The charge or conviction I am requesting to seal has an offense date on or after January 1, 1986. If indicated below, I am also requesting to seal criminal history record information and court records for ancillary matters related to that charge or conviction.

**A. MY INFORMATION**

My full name is: .....

My date of birth is:..... My sex is:..... My race is:.....

My social security number is:.....

**B. INFORMATION ABOUT CHARGE OR CONVICTION TO BE SEALED**

I am requesting to seal a single charge or conviction. (List charge or conviction below).

**OR**

I am requesting to seal more than one charge or conviction. The charges and/or convictions that I am requesting to be sealed all arose out of the same transaction or occurrence and are eligible for sealing in the same petition. (**NOTE:** Ancillary matters are treated as part of the same transaction or occurrence.) List the first charge or conviction below and list additional charges or convictions on the ADDENDUM TO PETITION FOR SEALING PURSUANT TO VA. CODE § 19.2-392.12, FORM CC-1201(A).

1. Specific charge or conviction: .....  
DESCRIPTION OF CHARGE OR CONVICTION

2. This charge is a  misdemeanor  class 5 or 6 felony  
 a violation of § 18.2-95 or any other felony offense for which I was deemed guilty of larceny and was punished as provided in § 18.2-95.

3. Offense Information: (**CHOOSE ONE**)

I was convicted of the offense.

**OR**

I had the charge deferred and it was then dismissed.

4. Case number for charge or conviction: .....

Date of final disposition or conviction: .....

Date of arrest: .....

Name of arresting agency: .....

Document control number (DCN), if available:.....

Some or all of the above information is not reasonably available because

5. My full name at time of arrest: .....  Same as above



2. Eligibility Start Date. Check the box that describes your last contact with the court system for the charge(s) or conviction(s) to be sealed. **(CHOOSE A OR B BELOW)**
- a.  The deferred charge against me was dismissed. Date of dismissal:.....
- OR**
- b.  I was convicted and
- I was not sentenced to any term of incarceration. Date of conviction:.....
- OR**
- I was sentenced to a term of incarceration. Date released from incarceration:.....
- (If applicable)*
- After my conviction, I was later found in violation of my suspended sentence, probation, or parole, and
- I was not sentenced to any term of incarceration.
- OR**
- I was sentenced to a term of incarceration. Date released from incarceration:.....
3. Alcohol/Substance Use.
- a.  The charge(s) or conviction(s) to be sealed did not involve the use or dependence on alcohol, any narcotic drug, or any other self-administered intoxicant.
- OR**
- b.  The charge(s) or conviction(s) to be sealed did involve the use or dependence on alcohol, any narcotic drug, or any other self-administered intoxicant, and I have been rehabilitated.
4. Restitution.
- a.  I was not ordered to pay restitution for the charge(s) or conviction(s) to be sealed.
- b.  I was ordered to pay restitution for the charge(s) or conviction(s) to be sealed, and I have paid all restitution in full.
5. Prior Sealing Petitions.
- a.  I have not had a sealing petition previously granted under the petition process in Va. Code § 19.2-392.12.
- b.  I have had a sealing petition previously granted under the petition process in Va. Code § 19.2-392.12. Number of petitions previously granted:  One  Two

**E. ACKNOWLEDGMENTS.**

**Check each box to acknowledge that you have read and understand each statement below.**

1.  I understand that I am required to provide a copy of this petition by delivery or by first-class mail, postage prepaid, to the Commonwealth's Attorney for the county or city where the petition is filed.
2.  I understand that after this petition is filed, I am required to request that the Central Criminal Records Exchange (CCRE) electronically forward a copy of my Virginia and national criminal history record to the circuit court where the petition is filed. *(Instructions on how to request your criminal history record are available through the Virginia Department of State Police.)*
3.  I understand that my petition may be denied, with or without a hearing, if the charge(s), conviction(s), or ancillary matter(s) listed in this petition are not eligible for sealing.

- 4.  I understand that if my petition for sealing is granted, it will not restore my civil rights or firearm rights.
- 5.  I understand that if my petition for sealing is granted, I will still be required to pay any outstanding fines, costs, forfeitures or penalties for charge(s) or conviction(s) that are ordered sealed.

**ADDENDUM.** I am requesting to seal multiple charges, convictions or ancillary matters, and I have attached an ADDENDUM TO PETITION FOR SEALING PURSUANT TO VA. CODE § 19.2-392.12, FORM CC-1201(A)..... addendums are attached to this petition and are incorporated herein.  
 NUMBER

.....  
 DATE

\_\_\_\_\_  
 SIGNATURE OF  PETITIONER  
 ATTORNEY FOR PETITIONER (VSB No. ....)

.....  
 PRINTED NAME OF  PETITIONER  
 ATTORNEY FOR PETITIONER

.....  
 ADDRESS OF  PETITIONER  
 ATTORNEY FOR PETITIONER

.....  
 TELEPHONE NUMBER OF  PETITIONER  
 ATTORNEY FOR PETITIONER

.....  
 CITY, STATE, ZIP OF  PETITIONER  
 ATTORNEY FOR PETITIONER

.....  
 EMAIL ADDRESS OF  PETITIONER  
 ATTORNEY FOR PETITIONER