

**ADDENDUM TO PETITION FOR SEALING  
PURSUANT TO VA. CODE § 19.2-392.12**

(Misdemeanors, Class 5 or 6 Felonies, § 18.2-95, and felony offenses punished as larceny that resulted in conviction or deferral/dismissal and any related ancillary matters)

..... Circuit Court  
CITY OR COUNTY

..... v. Commonwealth of Virginia  
NAME OF PETITIONER

In addition to the charge, conviction and/or ancillary matter listed on my PETITION FOR SEALING PURSUANT TO VA. CODE § 19.2-392.12, FORM CC-1201, I am also requesting to seal: **(CHECK ALL THAT APPLY)**

- another charge or conviction that arose out of the same transaction or occurrence as the offense listed on page 1 of my petition. **(Complete Section A of this form. For additional offenses, attach as many pages as necessary.)**
- an ancillary matter related to the charge or conviction listed on page 1 of my petition. **(Complete Section B of this form. For additional ancillary matters, complete Sections C and D of this form. Attach as many pages as necessary.)**
- an ancillary matter related to the charge or conviction listed in section A of this addendum. **(Complete Section B of this form. For additional ancillary matters, complete Sections C and D of this form. Attach as many pages as necessary.)**

**A. INFORMATION ABOUT CHARGE OR CONVICTION TO BE SEALED**

1. Specific charge or conviction: .....  
DESCRIPTION OF CHARGE OR CONVICTION

2. This charge is a  misdemeanor  class 5 or 6 felony  
 a violation of § 18.2-95 or any other felony offense for which I was deemed guilty of larceny and was punished as provided in § 18.2-95.

3. Offense Information: **(CHOOSE ONE)**  
 I was convicted of the offense.  
**OR**  
 I had the charge deferred and it was then dismissed.

4. Case number for charge or conviction: .....  
Date of final disposition or conviction: .....  
Date of arrest: .....  
Name of arresting agency: .....  
Document control number (DCN), if available:.....  
 Some or all of the above information is not reasonably available because  
.....

5. My full name at time of arrest: .....

6. Court of final disposition: .....  
CITY OR COUNTY

Circuit Court  General District Court  Juvenile & Domestic Relations District Court

7. A copy of the warrant, summons or indictment is  
 attached.  
 not reasonably available because
- .....

**B. INFORMATION ABOUT ANCILLARY MATTER**

- I am requesting to seal an ancillary matter related to the charge or conviction  
 listed on page 1 of this addendum **OR**  listed on page 1 of my petition.

1. Ancillary Matter

The specific ancillary matter I request to be sealed is **(CHOOSE ONE)**

- a violation or alleged violation of the terms and conditions of a suspended sentence, probation or parole;  
 a violation or alleged violation of contempt of court;  
 a charge or conviction for failure to appear; **OR**  
 an appeal from a bail, bond, or recognizance order.

2. Case number for ancillary matter listed above: .....  
 Date of final disposition for ancillary matter: .....  
 Date of arrest for ancillary matter (if applicable): .....  
 Name of arresting agency for ancillary matter (if applicable): .....  
 Document control number (DCN), if available (if applicable):.....  
 Some or all of the above information is not reasonably available because
- .....

3. Full name at time of ancillary matter: ..... Same as on page 1 of this form

4. Court of final disposition for ancillary matter: .....  
 CITY OR COUNTY  
 Circuit Court  General District Court  Juvenile & Domestic Relations District Court

5. A copy of the charging document for the ancillary matter (if applicable) is  
 attached  
 not reasonably available because
- .....

**C. INFORMATION ABOUT ANCILLARY MATTER**

- I am requesting to seal another ancillary matter related to the charge or conviction:  
 listed on page 1 of this addendum **OR**  listed on page 1 of my petition

1. Ancillary Matter

Specific ancillary matter requested to be sealed is **(CHOOSE ONE)**

- a violation or alleged violation of the terms and conditions of a suspended sentence, probation or parole;  
 a violation or alleged violation of contempt of court;  
 a charge or conviction for failure to appear; **OR**  
 an appeal from a bail, bond, or recognizance order.

2. Case number for ancillary matter listed above: .....  
 Date of final disposition for ancillary matter: .....

Date of arrest for ancillary matter (if applicable): .....

Name of arresting agency for ancillary matter (if applicable): .....

Document control number (DCN), if available (if applicable):.....

[ ] Some or all of the above information is not reasonably available because

.....

3. My full name at time of ancillary matter: ..... [ ] Same as on page 1 of this form

4. Court of final disposition for ancillary matter: .....

CITY OR COUNTY

[ ] Circuit Court [ ] General District Court [ ] Juvenile & Domestic Relations District Court

5. A copy of the charging document for the ancillary matter (if applicable) is

[ ] attached.

[ ] not reasonably available because

.....

**D. INFORMATION ABOUT ANCILLARY MATTER**

[ ] I am requesting to seal another ancillary matter related to the charge or conviction:

[ ] listed on page 1 of this addendum **OR** [ ] listed on page 1 of my petition

1. Ancillary Matter

Specific ancillary matter requested to be sealed is (**CHOOSE ONE**)

[ ] a violation or alleged violation of the terms and conditions of a suspended sentence, probation or parole;

[ ] a violation or alleged violation of contempt of court;

[ ] a charge or conviction for failure to appear; **OR**

[ ] an appeal from a bail, bond, or recognizance order.

2. Case number for ancillary matter listed above: .....

Date of final disposition for ancillary matter: .....

Date of arrest for ancillary matter (if applicable): .....

Name of arresting agency for ancillary matter (if applicable): .....

Document control number (DCN), if available (if applicable):.....

[ ] Some or all of the above information is not reasonably available because

.....

3. My full name at time of ancillary matter: ..... [ ] Same as on page 1 of this form

4. Court of final disposition for ancillary matter: .....

CITY OR COUNTY

[ ] Circuit Court [ ] General District Court [ ] Juvenile & Domestic Relations District Court

5. A copy of the charging document for the ancillary matter (if applicable) is

[ ] attached.

[ ] not reasonably available because

.....