Citation Number.....

Pin Number .....

SUMMONS FOR PHOTO ENFORCEMENT–
TRAFFIC VIOLATION

Commonwealth of Virginia Va. Code § 46.2-882.1

..... General District Court
CITY OR COUNTY

....
REGISTERED OWNER LICENSE PLATE NUMBER STATE

.....
ADDRESS OF REGISTERED OWNER

.....
CITY STATE ZIP

TO THE REGISTERED OWNER OF THE VEHICLE:

Pursuant to § 46.2-882.1 of the Code of Virginia, the operator of the motor vehicle identified above is liable for payment of a civil penalty if the vehicle is recorded exceeding the posted speed limit by a photographic enforcement system or was photographed committing a stop sign or pedestrian crossing violation pursuant to Va. Code §§ 46.2-830 or 46.2-924. Each photograph has the date, time, location, and speed of the vehicle, if applicable, when the violation occurred. The recorded images, as certified on page two by a law enforcement officer or other statutorily authorized affiant, constitute prima facie evidence of the violation, other than a school crossing or highway work zone violation, which involve additional requirements.

NOTE: Payment of the penalty amount for the violation will not result in points deducted by the Virginia Department of Motor Vehicles and will not appear on your driving record. Payment information is listed in Part A.

Citation information:

The specific violation photographed for which you are liable was the following:

[ ] Speed violation:
- [ ] High-risk intersection segment,
  - [ ] pursuant to local ordinance: .....
- [ ] Highway work zone,
  - [ ] pursuant to Va. Code § 46.2-878.1, or
  - [ ] local ordinance: .....
- [ ] Safety red zone,
  - [ ] pursuant to local ordinance: .....
- [ ] School crossing zone,
  - [ ] pursuant to Va. Code § 46.2-873, or
  - [ ] local ordinance: .....

[ ] Other violation:
- [ ] Pedestrian crossing violation,
  - [ ] pursuant to Va. Code § 46.2-924, or
  - [ ] local ordinance: .....
- [ ] Stop sign violation,
  - [ ] pursuant to Va. Code §§ 46.2-830, 46.2-821,or 46.2-833.1, or
  - [ ] local ordinance: .....
- [ ] Other violation,
  - [ ] pursuant to Va. Code § ..... or
  - [ ] local ordinance: .....

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Violation Information	
Location of violation:	Posted speed, if applicable: .....
Date and time of violation:	Vehicle speed, if applicable: .....
Amount due:	Payment due date: .....

NOTE: Photographic evidence should be attached to this document. You can view digital evidence and pay online at: .....
WEB ADDRESS

Certification:

I am a duly authorized law enforcement officer, retired law enforcement officer, or other statutorily authorized affiant employed by the jurisdiction. Based on inspection of the recorded images attached, the motor vehicle was operated in violation of the provision checked on page 1.

If applicable, I also swear to the following:

[ ] School crossing zone: at the time of the vehicle speed violation, a portable sign or tilt-over sign was in position, or blinking sign was activated, indicating the school crossing zone.

[ ] Highway work zone: at the time of the vehicle speed violation, workers were present.

Sworn to or affirmed by:

..... _____
NAME OF AFFIANT SIGNATURE

.....
LOCALITY BADGE NUMBER

OPTIONS:

You, the registered owner of the vehicle, have the following three options that must be acted on by the payment due date listed above.

Please choose only one. You may:

1) pay the amount due, listed above;
2) contest the summons by affidavit or police report, if you were not the operator of the vehicle at the time of the violation; or
3) request a court hearing.

For option 1, please proceed to Part A. For option 2, please proceed to Part B. For option 3, please proceed to part C. Please only fill out the applicable portion of the form.

NOTE: You have the right to request proof of calibration of the photo enforcement device, should you choose to contest this citation pursuant to options 2 or 3.

Citation Number.....

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PART A

1. **To Pay the Amount Due:**

NOTE: If paying by credit/debit card, the payment may be subject to a transaction fee. Please pay by the due date listed on page 2.

To pay by web: Go to the following website and use the citation and pin number on this summons to log in, if prompted. You can pay using debit or credit card.

.....

WEB ADDRESS

To pay by phone: Call the following number and have your payment information prepared.

.....

PHONE NUMBER

To pay by mail: Please mail a check or money order with ALL PAGES of this form to the address below.

Please make the check or money order payable to: .....

.....

MAILING ADDRESS

.....

CITY STATE ZIP

NOTE: Payment of this fine is considered an **ADMISSION OF LIABILITY** and waives your right to a hearing. Unless you affirmatively request a court date, payment of the civil penalty must be received on or before the due date. If you pay the civil penalty in advance, you do not need to appear in court on the administrative return date listed in Part C. Do **NOT** come to court without requesting a court date.

Citation Number.....

Pin Number .....

PART B

2. **To Contest the Summons by Affidavit or Police Report:** You may contest the summons if you were not the operator of the vehicle at the time of the violation. Please select only one of the following two options.

[ ] To contest by affidavit: Pursuant to Va. Code § 46.2-882.1, an owner, lessee, or renter of the vehicle can rebut the presumption that he/she was the operator of the vehicle at the time of the alleged violation by filing an affidavit that will be sent to the General District Court stating that he/she was not the operator of the vehicle at the time of the alleged violation and providing the name and address of the person who was operating the vehicle at the time. Please fill out the following information, sign this form below, and then mail ALL PAGES of this form to the address that follows.

AFFIDAVIT

Another party was operating the vehicle at the time of violation. The designated party who may be held liable for the violation is provided below.

.....

NAME

.....

ADDRESS OF DRIVER

.....

CITY STATE ZIP

I declare under penalty of perjury that the foregoing is true and correct, according to Va. Code § 8.01-4.3.

..... _____

DATE SIGNATURE OF REGISTERED OWNER

Please mail the completed, signed form in its entirety to the following address:

.....

MAILING ADDRESS

.....

CITY STATE ZIP

[ ] To contest by police report of stolen vehicle: Pursuant to Va. Code § 46.2-882.1, an owner, lessee, or renter of the vehicle can rebut the presumption that he/she was the operator of the vehicle at the time of the alleged violation by presenting a certified copy of a police report showing that the vehicle had been reported as stolen prior to the time of the alleged violation.

Please mail the certified police report to the following address:

.....

MAILING ADDRESS

.....

CITY STATE ZIP

Citation Number.....

Pin Number .....

PART C

3. To Request a Court Hearing:

Administrative Return Date: .....

NOTE: This is NOT a court hearing date. You should NOT come to court on this administrative return date, as the court will not hear your case on this date.

If you would like a court date: You have the right to a court hearing to contest this citation. To certify that you would like to contest this summons with a court hearing, please sign this form below, and then mail ALL PAGES of this form to the address that follows NO LATER THAN THE ADMINISTRATIVE RETURN DATE.

..... _____

DATE SIGNATURE OF REGISTERED OWNER

Please mail the completed form in its entirety to the following address:

.....

MAILING ADDRESS

.....

CITY STATE ZIP

If you request a court date using Part C of this form, you will receive a Notice of Hearing Date in the mail that will include the date, time, and location of your hearing. Once a court date is requested, all payments must be made directly to the court listed on page 1. By requesting a hearing, you acknowledge that if found guilty, you will be responsible for the civil penalty and court costs. If you fail to attend the hearing on the date noted in your Notice of Hearing Date, you may be found guilty and will be responsible for the civil penalty and court costs. Once you request your court date, all payments **MUST** be made to the Court.

NOTE: If you do not send Part C of this form to the address above to request a hearing date, your case will not be included on the court's schedule. Do **NOT** come to court if you have not requested a court date. If you pre-pay the citation, you forfeit your right to contest the citation and are not required to appear in court.