



Clerk's Office
CIRCUIT COURT OF NORTHAMPTON COUNTY
Commonwealth of Virginia



Oldest Continuous Court Records in America



Hon. Lynwood W. Lewis, Jr.
Resident Judge

Traci L. Johnson
Clerk of Court

5229 The Hornes, P.O. Box 36
Eastville, Virginia 23347-0036
(757) 678-0465 • Fax (757) 678-5410
tljohnson@vacourts.gov
www.vacourts.gov
www.co.northampton.va.us

Lauren M. Brown
Morgan W. Doughty
Jessika N. Pruitt
Yasmine S. McCain
Deputies

GUIDELINES FOR CONDITIONS OF
SIX MONTH DEFERRED PAYMENT PLAN FOR:

NORTHAMPTON COUNTY CIRCUIT COURT
5229 The Hornes, P O Box 36, Eastville VA 23347-0036

It is the policy of this court to allow 6 month deferred payment plans for accepted accounts upon written request. Please review the attached stipulations that are incorporated by reference with all Deferred Payment Agreements. In order for this court to process a Deferred Payment plan for you, we must have your original signature, your acknowledgement that you understand the driver's license suspension information and your completed deferred payment plan. Upon receipt and acceptance of the original agreement and your initial payment, we will activate your account. It is most important that you visit the Clerk's Office to begin the process. If you need special arrangements, please contact the Clerk's Office at 757-678-0465.

In person cash or money order payments may be made at the Clerk's Office. Visa, Master Card and Debit Cards are accepted for all criminal payments (plus a 4% convenience fee) in person and online.

Deferred Payment Agreements are good for six months only. You must make regular and consistent payments throughout the six-month period to be eligible to renew the agreement (if it is not paid in full) before the expiration date. It is your responsibility to contact this office prior to the expiration date in order to renew it.

Should you have any questions, please call Northampton County Circuit Court at 757-678-0465 between the hours of 9:00 a.m. – 5:00 p.m.

PART I

I understand that if I pay a fine or other monies due by a method other than cash and my payment fails, the Clerk will send me a written notice of my failure of payment. A penalty of \$50.00 or 10 percent of the amount of the payment, whichever is greater, may be charged if the method of payment fails.

I further understand that, if I am convicted of driving while my driver's license is suspended or revoked, I may be fined, sentenced to jail, or both.

I understand that upon suspension or revocation of my license, I may not operate a motor vehicle in the Commonwealth of Virginia until:

- (1) All periods of suspension imposed by any Court or the Department of Motor Vehicles have expired, AND
- (2) The Department of Motor Vehicles reinstates my license (if suspended) or issues a new license (if revoked) after:
 - (a) I have paid the reinstatement fee (if any) to the Department of Motor Vehicles, AND
 - (b) I have met all other administrative requirements of the Department of Motor Vehicles.

PART II

I understand that if the Court has ordered deferred or installment payments, or community service to pay all or part of the fines and costs, I must make all required payments or perform all community service on time.

I understand that:

- (1) as a condition of this agreement, I must promptly inform the Court of any change of my mailing address during the term of the agreement;
- (2) if the fines, costs, forfeiture, restitution, and/or penalty are not paid in full by the date ordered, that the Court shall proceed according to the provisions of Va. Code § 19.2-358, which state that a show cause summons or capias for my arrest may be issued;
- (3) the amount(s) listed in this agreement may be administratively amended by the Clerk of this Court in the event additional costs should be assessed;
- (4) the Court or Clerk thereof may adjust the final payment date administratively, without further notice, for installment payment, if I fail to make a scheduled payment or for deferred payments, if I fail to pay in full by the date ordered, for the purposes of referring the account for action pursuant to Va. Code § 19.2-358.

I further understand that if the Court does not receive payments as ordered, my case will be referred for collection enforcement action under §§ 19.2-349, 19.2-353.5, 19.2-358, or 58.1-520 through 58.1-534 of the Code of Virginia. If my case is referred for collection enforcement action under § 19.2-349, the amount that I owe and that can be collected will be increased to reflect the additional costs associated with collection action. If any part of the amount due remains unpaid, pursuant to § 19.2-358, I may be subject to a jail sentence of up to 60 days or an additional fine of up to \$500.00.

Pursuant to Va. Code § 19.2-353.5, if interest on outstanding fines and costs owed to this court accrued during a period when I was incarcerated, I may request that the interest that accrued when I was incarcerated be waived by this Court.

I understand that if my sole financial resource is a social security benefit or supplemental security income, then I am exempt from making payments at least until such time that I have a resource other than a social security benefit or supplemental security income. I understand that I must contact the clerk's office to enter into a payment agreement if I have a different financial resource.

This Order and Notice is provided to the Defendant pursuant to Va. Code § 19.2-354. This Order shall not be spread on the Order Book of this Court.

Notice to Defendant:

If you are required to enter into an alcohol safety action program (ASAP) as part of the disposition of your case or as a condition of a restricted driving privilege, pursuant to Va. Code § 18.2-271.1(B), you will be required to pay a fee for the program unless the court has found that you are indigent and the court has reduced or waived the fee. Any restricted driving privilege granted to you by the court may be revoked if you do not timely pay the required fee. If ASAP is required as part of your restricted driving privilege, you must enroll in ASAP within 15 days of your restricted driving privilege being granted.

Online Payments:

Payments may be made by credit or debit card via the internet for cases in circuit courts that accept online payments. You may be charged a convenience fee of up to 4% or a flat fee of \$2.00 per transaction. To make an online payment go to www.vacourts.gov.