

FINES AND COSTS POLICY FOR WAYNESBORO CIRCUIT COURT

Fines and costs due by a Defendant as a result of a conviction by this Court, are due within 90 days of sentencing. Failure to make scheduled payments, will require the Clerk to report the delinquency to the Court. Delinquencies over 90 days will be reported to collections and will be subject to a 17% collection fee and those delinquent over 180 days will be subject to state and local interest. However, interest will not accrue while a Defendant is incarcerated.

RESTITUTION

When the Court orders repayment of restitution, a separate receivable account may be created, identified as restitution due, and any payments presented will be applied to outstanding restitution balances before any outstanding fines and court costs. Collection of restitution takes priority by law. Restitution may be subject to interest if ordered by the Court, and payments must be made in accordance with the Court's order. When making payment through the online website, cases styled in the following format with the letters "RST" within the case number, i.e: CR16**RST**00100 are restitution only accounts designed to assist Defendants in recognizing their restitution obligations apart from their court costs. The Clerk's Office is not responsible for correcting any payment made online and will not make adjustments to move payments from one account to another.

TIME TO PAY PLANS

Defendants may appear in person and set up monthly installment plans with the Clerk's office under the following conditions:

- Initial time to pay plan, a \$50 minimum payment will be due every thirty (30) days until the Defendant's outstanding balance(s) is paid in full.
- Second time to pay plan, a down payment of 25% of the outstanding balance(s) will be collected, and then a monthly minimum payment of \$50 will be due every thirty (30) days until the outstanding balance(s) is paid in full.
- Third time to pay plan, a down payment of 50% of the outstanding balance(s) will be collected, and then a monthly minimum payment of \$50 will be due every thirty (30) days until the outstanding balance(s) is paid in full.
- Fourth time to pay plans will require Defendants to complete the below Petition for Payment Agreement FORM DC-211 and obtain the Court's approval. <http://www.vacourts.gov/forms/district/dc211.pdf>
- If a defendant's sole source of income is a social security benefit or supplemental security income, relief from payment may be considered by completing and filing a notarized form CC-1379 in the Clerk's Office.

DEFERRED DISPOSITION CASES

Cases wherein the Court finds facts sufficient to convict but defers proceedings until a future review date, and costs are ordered to be paid, will be set up with payment in full deferred until either 1) a Court specified date, or 2) the review date set by the Court.

CREDIT FOR COMMUNITY SERVICE

Please review the policy established by this Court earning credit for community service work in lieu of monetary payments on fines and costs; http://www.vacourts.gov/courts/circuit/Waynesboro/costs_and_fines_csp.pdf

FORMS OF PAYMENT

Payment may be made in person in the Clerk's office between 8:30 AM- 4:30 PM (cash, check – certain restrictions may apply, and debit/credit card) or by visiting the following website <http://www.vacourts.gov/caseinfo/tickets.html>. Card payments are subject to additional convenience fees.