



COMMONWEALTH of VIRGINIA

Franklin City Combined Courts
1020 Pretlow St.
Franklin, Va. 23851
(757) 562-8550
Fax (757) 562-1156

PAYMENT AGREEMENT POLICY **EFFECTIVE JULY 1, 2017**

Any defendant who is unable to pay the fines/costs within 30 days of sentencing may request to be entered into a payment agreement. Defendant may choose 90 days to pay at no additional cost and with no down-payment being required.

If the defendant cannot pay within 90 days of sentencing there will be a one-time \$10 fee added to the account AND a down-payment will be required as follows:

\$500 or less - the down-payment will be 10% of the amount owed.

\$501 or more - the down-payment will be 5% of the amount owed or \$50, whichever is greater.

Any defendant who is unable to pay within 90 days of sentencing will be required to fill out form DC-211 **PETITION FOR PAYMENT AGREEMENT FOR FINES AND COSTS OR REQUEST TO MODIFY EXISTING AGREEMENT**

Any defendant who wishes to modify their existing agreement may do so by filling out form DC-211. The court may grant such modifications on good faith showing of need.

Any subsequent payment agreements will require a down-payment as outlined above.

In order to prevent a license suspension by DMV, payment agreements must be entered into before the initial due date passes (there is a 10 day grace period).

THIS POLICY DOES NOT APPLY TO RESTITUTION ORDERED BY THE JUDGE TO BE PAID BY A CERTAIN DATE. DEFENDANT MAY PETITION THE COURT FOR MORE TIME TO PAY THE RESTITUTION OR PAY THE RESTITUTION (AND ANY LATE FEE THAT HAS ACCRUED) AND THEN REQUEST A PAYMENT AGREEMENT FOR THE BALANCE.