



TRAVIS B. LEE
Judge

R. LUCAS HOBBS
Judge

COMMONWEALTH of VIRGINIA

Smyth General District Court

109 WEST MAIN STREET SUITE 1022
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JEFFREY L. CAMPBELL
Judge

EMILY M. BOLT
Clerk

Payment Plan Policy

Pursuant to VA Code Section § 19.2-354 through § 19.2-358

If a person appearing before the Court is unable to pay fines, costs, or penalties imposed by the Court **within 90 days** of the conviction date, the defendant may request to enter into a Modified Deferred Payment Agreement **BEFORE** the 90-day time period expires.

The Clerk cannot extend a restitution payment due date.

Acknowledgement of the Payment Plan is required with a signature on the DC-210 and a one-time \$10.00 Time to Pay Fee is assessed.

If a defendant defaults on the payment agreement, the Court requires the following down payment to extend:

Total due < \$500.00 = down payment of 10%

Total due > \$500.00 = down payment of 5% or \$50, whichever is greater

The \$10.00 Time to Pay fee will be assessed on the account providing the fee has not already been assessed.

Any failure to comply with the terms and conditions of any plan could result in added interest and collections fees, as well as an additional down payment for another payment plan. The Clerk **CANNOT** adjust any interest or collection fees.

No Operator's License will be suspended due to unpaid court costs and fines.

Only a Judge can approve community service to reduce the total of the fines/costs owed. Community service cannot be used as credit towards Restitution, Interest, or Collections fees.

The defendant shall promptly inform the Court of any change in the mailing address during the term of the agreement.

If your sole financial resource is a Social Security Benefit or Supplement Security Income, then you are not required to pay fines or costs until you have another resource or income. As long as your sole income remains unchanged, your account will not go to collections. However, any restitution that you have been ordered to pay is not exempt from payment obligations if your financial resources are limited as above. It is due as ordered by the court.

This Payment Plan Policy applies to SMYTH GENERAL DISTRICT COURT ONLY.

A handwritten signature of Travis B. Lee, consisting of stylized initials and a surname.

Travis B. Lee, Chief Judge