

**VIRGINIA: IN THE JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT FOR THE COUNTY OF CHARLES CITY**

Effective July 1, 2024, pursuant to the provisions of Virginia Code §19.2-354, §19.2-354.1 and §19.2-358, this Court authorizes the Clerk to approve deferred, modified deferred and installment payment agreements ("payment agreement") as follows:

Payment is due upon conviction. Any Defendant who cannot pay their fines and costs upon conviction may apply to the Court for a payment agreement.

**Initial Deferral Agreement Guidelines**

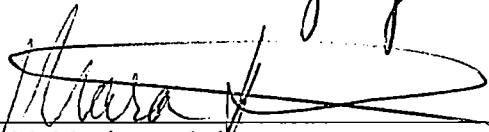
- You may request a payment agreement for all fines and costs.
- A \$10.00 fee will be assessed upon entering into an agreement with a due date greater than 90 days.
- Based upon your financial resources and obligations, the Court will determine the terms of your payment plan, and you must sign an agreement to be granted additional time to pay.
- You may ask to modify your current plan at any time, but modification may require the judge's approval.
- You must inform the Court promptly of any change of address during the term of the agreement.
- For all outstanding accounts that are in collection status, the Clerk's Office will prepare one agreement per Defendant. Any sums collected shall be used first to pay restitution and any collection costs associated with restitution prior to being used to satisfy any other fine or cost.

**Subsequent Payment Plan After Default**

- If you have defaulted on a prior payment plan, you may need to appear before the Court for review and approval of the terms of a subsequent plan.
- You must sign a new agreement to be granted additional time to pay. A down payment shall be required as follows: for amounts less than \$500, 10% of the balance due; OR for amounts over \$500, 5% of the balance due or \$50, whichever is greater.
- A \$10.00 fee will be assessed upon entering into an agreement unless it was collected on a previous agreement.
- The Clerk's Office will prepare one agreement per Defendant totaling all unpaid fines and costs owed to this Court.
- You must inform the Court promptly of any change of address during the term of the agreement.
- If your only financial resource is a social security benefit or supplemental security income, you are exempt from making payments until you have another resource. You MUST fill out the necessary paperwork in the clerk's office to avoid having your case sent to collections.

**Community Service** is available in lieu of payment of fines and costs. Community service is credited at a rate of \$12 per hour of work. Please request additional details from the Clerk's Office. This option is NOT AVAILABLE for payment of restitution, Guardian ad Litem fees, or collections fees.

ENTERED this 10<sup>th</sup> day of July 2024

  
Mara M. Matthews, Judge