

VIRGINIA: In the Juvenile and Domestic Relations District Court for the City of Norfolk

TIME TO PAY ORDER

Va. Code §19.2-354 grants the Court the authority to establish a payment plan process for individuals owing fines and costs.

Costs and fines are due within ninety (90) days of the disposition of the case. If the defendant is unable to pay within the statutory time, they may request additional time to pay. A one-time fee of \$10.00 will be assessed upon entrance into a payment plan with the Court if the defendant is unable to make the full payment within ninety (90) days. If the defendant has multiple cases which were finalized at the same time, only one \$10.00 fee will be assessed for all cases.

All unpaid costs and fines are eligible for an extension of time to pay. You may request either a date certain by which the payment will be paid in full, or you may ask to pay in equal monthly installments until the costs and fines are paid in full.

If, for good reason shown, you are unable to pay in full as previously arranged, you must appear in person to request an extension and execute another payment agreement. If subsequent extension(s) are permitted, the Court may require a down payment of \$25.00 or more.

It is the responsibility of the defendant to notify this Court of any unpaid costs and fines owed to more than one court upon entrance into a payment plan so that the court can take into consideration the specific financial conditions of the defendant and their ability to pay within the established guidelines. Only the Court in which you are required to pay fines and costs can consider an extension of that order. One Court cannot change the terms of another Court's payment plan.

In any case in which a defendant owes fines and costs and where such defendant's sole financial resource is a Social Security benefit or Supplemental Security Income, then such defendant shall be exempt from making payments at least until such time that such defendant has a resource other than a Social Security benefit or Supplemental Security Income. If such defendant informs the court that his sole financial resource is a Social Security Benefit or Supplemental Security Income, the case shall not be referred to collections pursuant to §19.4-349.

If the defendant is financially unable to pay costs and fines, they may request the court to accept community service in lieu of payment. The defendant must appear in person and complete the required community service agreement. Upon completion of the community service work hours, credit shall be given towards the fines and costs.

The Court pursues unpaid debts through the Department of Taxation. The defendant will be responsible for any collection fees assessed on delinquent accounts. Any tax overpayment owed to a defendant may be intercepted and paid to the Court.

By Order of this Court:

A handwritten signature in black ink, appearing to read "Lauri D. Hogge", written over a horizontal line.

Lauri D. Hogge, Chief Judge
Norfolk Juvenile and Domestic Relations District Court

Date Entered: July 1, 2024