



COMMONWEALTH OF VIRGINIA

Shenandoah County Juvenile and Domestic Relations Court

**215 Mill Road, Suite 228
Woodstock, Virginia 22664
Telephone: (540) 459-6135**

Time To Pay Policy

- ❖ Defendants needing longer than 30 days to pay fines and costs owed to the court may sign a DC-210 Time to Pay Agreement for a deferred payment. If the defendant needs longer than 90 days to pay, a one-time fee not to exceed \$10 will be assessed under revenue code 137 to cover the costs of management of the defendant's account until such account is paid in full.
- ❖ Due dates are to be determined by assessing the specific financial conditions of a defendant either by oral examination or by review of a DC-211 financial statement form completed by the defendant.
- ❖ A down payment will be required if the defendant needs an extension on their original payment plan OR if the defendant defaults on the original plan and requests a new plan; a new payment plan may be entered provided that a down payment is made as follows:
 - 10% down for costs and fines totaling \$500 or less
 - 5% or \$50, whichever is greater, for costs and fines totaling over \$500
- ❖ A defendant whose fines and costs have been referred to the collection process shall nevertheless be eligible to enter into an initial or subsequent payment plan but is required to pay a down payment as follows:
 - 10% down for costs and fines totaling \$500 or less
 - 5% or \$50, whichever is greater, for costs and fines totaling over \$500
- ❖ Time to pay agreements may include multiple cases but shall not include cases 10 years or older.
- ❖ Defendants who have only social security benefits or supplemental security income as their sole financial resource are exempt from paying fines and costs until they have another source of income available. This exemption does not apply to GAL fees or Restitution.
- ❖ Fines and costs assessed against you in this Court for a conviction of a crime may be discharged by performing community service through a non-profit, governmental, or religious organization at the minimum rate of \$12.00 per hour.